



B205 - SUBMITTAL CHECKLIST AND REQUIREMENTS DEMOLITION

A demolition permit is required when removing a structure. If you are demolishing your structure in conjunction with a single family residence, there is no fee. If you need to demolish without prior building permit approval, you must obtain a separate demolition permit and pay the applicable fee.

This submittal checklist is intended to assist you in preparing and submitting a complete application.

Before You Apply for Your Project

- Check with Department of Planning and Community Development staff to determine if your structure qualifies for incentives for preserving a historically significant structure.
- Contact Puget Sound Clean Air Agency (PSCAA) at 800.552.3565 or www.pscleanair.org and follow all procedures and obtain any separate permits.
- Contact City of Bainbridge Island Utilities Billing at 206.780.8603 (if applicable).

Section 1 - Submittal Requirements

Use the column to the left to check off items included with your application.

✓	Form #	Required Applications
✓	B101	1. Building Permit Application - 1 original
✓		Required Submittal Items
		2. Electronic copy of ALL submittal items in PDF format on CD or Flash Drive.
		3. Site plan - 2 copies
		4. Photos of the structure, one from EACH corner and any historic photographs (if structure is older than 50 years).
		5. Completed signed statement that you are aware of the PSCAA requirements and will obtain the necessary permits prior to Issuance.

In addition to the above, PLEASE answer the following questions to the best of your ability:

1. Do you know the history of the building (previous tenants, who constructed the building, etc.)? If so, please provide. Attach any relevant documents.

2. Why have you chosen to demolish your structure?

Fees are due at the time of submittal. Accepted forms of payment:

- Cash
- Check/Cashier's Check - Make checks payable to City of Bainbridge Island (COBI)
- Credit Cards: Discover, Visa, or MasterCard. A convenience fee will be assessed to each credit/debit card transaction.

Section 2 – Site Clean Up Requirements

1. Remove all floors, foundations, footing, basement and retaining walls, down to 18 inches below grade. *Demolition debris must be removed from the site and delivered to a licensed landfill or recycling facility. Maintain disposal receipts for submittal to the City of Bainbridge Island.*
2. Fill excavations and other cavities with clean fill material smaller than 8 inches and cover so that broken concrete is not exposed. If the filling or site grading exceeds 100 cubic yards, a SEPA review/approval will be required. (\$763.00)
3. Remove all sewage from existing cavities and fill with earth, sand, gravel or other approved material.
4. All wells must be abandoned in accordance with Washington State Department of Ecology (DOE) guidelines (WAC173-160-415 through 465). DOE has granted Kitsap County Health Department jurisdiction to oversee the inspections for well abandonment. The first point of contact is Kitsap County Health, **360.728.2235**.
5. Removal or abandonment of any underground storage tanks requires a separate permit from the Planning and Community Development office. If applicable, cap sewer connection(s).
6. Grade site so that surface is smooth and water will run off. Be sure grading conforms to existing neighboring grades on all sides of lot.
7. During demolition, use water to control and reduce dust and its impact on neighbors.
8. Leave the site clean and in a safe condition.

Section 3 – Statement of Awareness

Note: Any property owner who is going to burn or demolish any structure, including, but not limited to, commercial buildings, or abandoned structures on private property must obtain a permit from PSCAA to certify that the building is asbestos-free prior to demolition.

I, _____, am aware of the requirement(s) from Puget Sound Clean
(Print Name)

Air Agency as they affect the project located at _____,
(Address)

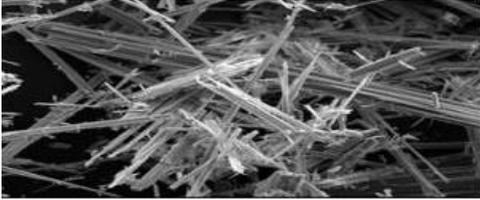
_____, and will obtain the necessary
(Tax Parcel Number)

permits prior to submitting to the City of Bainbridge Island for any and all Permits.

_____, _____
(Signature) (Date)

Renovating?

Check for asbestos before you start



ASBESTOS

Ren.o.vate: altering a facility or part of a facility in any way (except demolition).

Failure to comply with asbestos requirements may result in penalties.

Before you start most renovation (or demolition) projects, you MUST meet these asbestos requirements:

Conduct an Asbestos Survey

For almost all structures, an AHERA*-certified building inspector must perform the survey. The only exception is if this is a single-family, owner-occupied home, where owners may conduct their own survey for possible asbestos-containing materials (ACM). The ACM must either be removed prior to renovation or be left undisturbed. The results of the survey must either be posted at the work site or communicated in writing to anyone who may come into contact with the material.

File a Notification

If any friable (disintegrates when crushed by hand) ACM is going to be removed from the structure, you must file a notification and pay a fee to the Puget Sound Clean Air Agency at www.pscleanair.org/asbestos.

Properly Remove Asbestos

Asbestos removal must be performed by a certified asbestos contractor. The only exception is if this is a single-family, owner-occupied home. Homeowner instructions are available from the Puget Sound clean Air Agency for removal of popcorn ceilings, sheet vinyl flooring and cement-asbestos board siding.

For More Information

Contact the Puget Sound Clean Air Agency at www.pscleanair.org/asbestos or call 206-689-4058.

Note to contractors: check with Labor and Industry for additional requirements www.lni.wa.gov

*AHERA = Asbestos Hazardous Emergency Response Act.



Asbestos has been widely used in many construction materials from insulation to vinyl flooring, to spray-on "popcorn" ceilings. Left undisturbed and in good condition, asbestos can perform as intended.

Problems arise when asbestos deteriorates, falls apart or is disturbed during demolition and renovation. This can cause asbestos to break down (become "friable") into tiny fibers that become airborne. These fibers are easily inhaled and settle deep into the lungs where they cause lung cancer, asbestosis, or mesothelioma (a related terminal cancer) several years later.

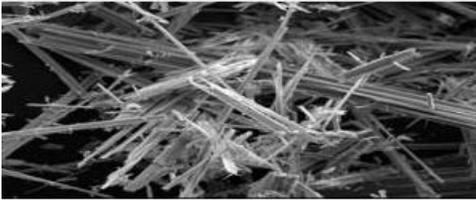
Anyone who works or has the potential of working with products containing asbestos must fully comply with all regulatory requirements.



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Demolishing? Check for asbestos before you start



ASBESTOS

De.mol.ish: wrecking, razing, leveling, dismantling or burning of a structure, making it permanently uninhabitable

Failure to comply with asbestos requirements may result in penalties.

Before you can legally start any demolition (or most renovation) projects, you MUST meet these asbestos requirements:



Asbestos has been widely used in many construction materials from insulation to vinyl flooring, to spray-on "popcorn" ceilings. Left undisturbed and in good condition, asbestos can perform as intended.

Problems arise when asbestos deteriorates, falls apart or is disturbed during demolition and renovation. This can cause asbestos to break down (become "friable") into tiny fibers that become airborne. These fibers are easily inhaled and settle deep into the lungs where they cause lung cancer, asbestosis, or mesothelioma (a related terminal cancer) several years later.

Anyone who works or has the potential of working with products containing asbestos must fully comply with all regulatory requirements.

Conduct an Asbestos Survey

This survey must be conducted by an AHERA*-certified building inspector. You can search for them on the web or in phone books under "Asbestos Consulting and Testing". The results of the survey must either be posted at the work site or communicated in writing to anyone who may come into contact with the material.

File a Notification

You must file a completed notification and pay a fee to the Puget Sound Clean Air Agency at www.pscleanair.org/asbestos before you begin demolition.

Properly Remove Asbestos

All asbestos-containing materials must be removed from the structure by an asbestos contractor prior to demolition.

For More Information

Contact the Puget Sound Clean Air Agency at www.pscleanair.org/asbestos or call 206-689-4058.

Note to contractors: check with Labor and Industry for additional requirements at www.lni.wa.gov

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